

Pre-Listing Checklist



SKYWARD REALTY
YOUR DREAM HOME SPECIALIST

Get Your Home Ready To Sell:

The process of selling your home can seem overwhelming, but it doesn't have to be. Follow this easy checklist and your home will be spotless and market-ready in no time!

Property Cleaning:

- ☐ Declutter & Organize Closets (Great Time To Donate)
- ☐ Remove & Start Boxing Up Personal Belongings To Make The Space Feel Neutral For Showings
- ☐ Rearrange Furniture To Highlight Home's Best Features (We Can Offer Advice Based On Experience)
- ☐ Repair Any Issues Such As Broken Fixtures Or Leaks
- ☐ Replace Damaged Flooring, Doors, Or Windows
- ☐ Consider Updating Hardware And Fresh Paint In High Traffic Areas (Kitchen And Bathrooms)
- ☐ Mow Lawn And Freshen Up Landscaping
- ☐ Powerwash The Exterior And Driveway
- ☐ Secure Valuables & Firearms
- ☐ Deep Clean Carpets
- ☐ Wash Windows
- ☐ Switch Out Air Filters
- ☐ Wipe Down Vents

Documents To Collect:

- ☐ Deed Of The property
- ☐ Mortgage & Title Documents
- ☐ List Of Valid Home/Appliance Warranties
- ☐ List Of Any Active Service Contracts
- ☐ Receipts From Recent Property Work & Maintenance
- ☐ Septic Information & Service Provider
- ☐ Water Softener Company (If Applicable)
- ☐ Copy Of Recent Utility Bills
- ☐ Copy Of Property Tax Statements
- ☐ HOA Rules & Regulations
- ☐ HOA Financials & Meeting Notes
- ☐ Current Homeowners Insurance Policy
- ☐ Previous Home Inspections/Land Surveys



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